

SeniorNet Kapiti Inc.



39 Hinemoa Street
Paraparaumu 5032
Phone: (04) 298 9388

E-mail: seniornet.kapiti@paradise.net.nz
Internet: <http://kapseniors.orconhosting.net.nz/>

What's Inside...

Chairman's Report
Page 1

Committee List
Page 2

Diary of Events
Page 2

Class Schedule
Page 3

Treasurers Report
Pages 4 & 5

Member News
Page 6

AGM Agenda and Minutes
Pages 7 & 8

Sponsors
Page 9

Membership Renewal Form
Page 10

Class Application Form
Page 11



Chairman's Report

Kia Ora, Greetings,

This is my last report as your Chairman and as I look back over the past year we certainly have achieved our goal - to "teach computer skills to older adults in an enjoyable and friendly way." Over the past year SeniorNet has held 2 very successful Open Days. Our marketing team created plenty of interest and at the last (very wet!) Open Day we ended up recruiting 40 new members. This meant a very large number of classes to start the New Year. Committee members worked very hard to ensure all the necessary things were in place including arranging the classes and tutors, and seeing that the manuals are updated/rewritten if needed, and printed. I would like to thank all the people involved - Committee Members and Tutors - the work and time you give so generously to SeniorNet ensures we are able to achieve our goal.

In the New Year the central server computer was replaced and this has enhanced our Internet connection. During the year the computers were set up to run either XP or Vista. New members with new computers running on Vista have increased and we have had to increase our knowledge of Vista. Another change is the increase in students who bring along their Laptops. This will increase, as 75% of new personal computers produced are Laptops. During the year we held a number of workshops. These proved to be very popular, along with the monthly Question and Answers. Tutors have also met on a monthly basis and this has helped solve problems that have improved our service to members. Our Christmas and Midwinter Luncheons have been very popular.

New premises - we have been given notice to vacate the Learning Centre at the end of September. The KCDC is working on finding SeniorNet a new home. Hopefully I can report where this will be at the AGM on 14 July at the Paraparaumu Community Centre. SeniorNet Kapiti thanks the Federation and Grant Sidaway for their help and information and various offers for SeniorNet Kapiti and our members.

This is also the last Newsletter edited by Bob Kessler. Bob has produced the Newsletter for the past 3 years. Many thanks Bob.

John Penny

Your Committee

John Penny	Chairman	jepkapiti@paradise.net.nz	905-0483
Peter Ness	Treasurer	peterness@clear.net.nz	298-7378
Helene Pippan	Secretary	hpippan@paradise.net.nz	905-0973
Lois Goodsell	Dep. Chair	goodsell@paradise.net.nz	904-7558
Jim Heron	Past Chair	sparkyj@paradise.net.nz	902-1763
Lois Brinck	Committee	jandl.brinck@paradise.net.nz	298-7797
Georgie Lowe	"	gallow@paradise.net.nz	902-1377
Don McKarell	"	mckarell@paradise.net.nz	902-0343
Brian Milne	"	brianmilne@xtra.co.nz	(06) 364-2311
Pat Stephens	"	pat2utor@paradise.net.nz	905-8678
Peter Thomson	"	peter_t@paradise.net.nz	902-3483
Fred van Soest	"	fmvs@paradise.net.nz	905-9591
Gordon Wykes	"	wykes@xtra.co.nz	298-3935
Alan Royal	Webmaster	a.royal@paradise.net.nz	(04) 977-8967
Bob Kessler	Newsletter	pbkessler@paradise.net.nz	902-1806

NOTE: When contacting any of the above by E-Mail please ensure that 'SeniorNet' is clearly stated in the Subject line. High volumes of SPAM means that messages with an unclear Subject may be inadvertently discarded.

2009 Diary of Events

Date	Day	Time	Item
6 th July	Monday		Term 2 2nd 5 week period finishes
9 th July	Thursday	9-30am	Executive Meeting
14 th July	Tuesday	1-30pm	AGM
16 th July	Thursday	9-30am	Question & Answer Workshop
20 th July	Monday		Term 3 1st 5 week period starts
23 rd July	Thursday	9-30am	Tutors Workshop
30 th July	Thursday	12:30pm	Mid Winter luncheon, Cookies
13 th August	Thursday	9-30am	Executive Meeting
20 th August	Thursday	9-30am	Question & Answer Workshop
21 st August	Friday		Term 3 1st 5 week period finishes
24 th August	Monday		Term 3 2nd 5 week period starts
25 th August	Tuesday	9-30am	Open Day at Coastlands Mall
27 th August	Thursday	9-30am	Open Day at the Learning Centre (No Tutors Workshop)
10 th Sept	Thursday	9-30am	Executive Meeting
17 th Sept	Thursday	9-30am	Question & Answer Workshop
24 th Sept	Thursday	9-30am	Tutors Workshop
25 th Sept	Friday		Term 3 Finishes
8 th October	Thursday	9-30am	Executive Meeting
12 th October	Monday		Term 4 starts
15 th October	Thursday	9-30am	Question & Answer Workshop
22 nd October	Thursday	9-30am	Tutors Workshop
26 th October	Monday		Labour Day

Proposed Classes for 2009 Term 3

Note: These are the scheduled classes but are subject to change depending on Student requests. Classes are only held if we have at least 3 students. If classes are cancelled Lois Goodsell or another committee member will advise you. Requests for other classes are still acceptable. We would like you to advise us what classes you require. Please use the form on page 11 of this Newsletter to sign-up for classes. Contact Lois Goodsell 904 7558 or email goodsell@paradise.net.nz. Remember, Workshops will be available in the 2nd 5-week period if required by students. If enough students require other courses in the 2nd 5-week period we can still schedule them in, so if you want to do a course please apply. We will require there to be at least 3 students.

Term 3, 1st 5-week period (Period starts Monday 20 July and finishes Friday 21 August 2009)			
	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	E-mail & Web Browsing 5 week course	Intro to Computers For Beginners 3 week course 20 th /27 th July/3 rd Aug	Digital Cameras 5 week course
TUESDAY	Vista Level 1 or 2 5 week course	Photo Image & Editing 2 week course 21 st /28 th August	Introduction to Word 5 week course
WEDNESDAY	Introduction to XP 5 week course	Intro to Word 2007 Transition Workshop 3 week course	Vista Level 1 or 2 5 week course
THURSDAY		Introduction to XP 5 week course	E-mail & Web Browsing 5 week course
FRIDAY	Greeting Cards Using Word or Vista 5 week course	Intro to Computers For Beginners 3 week course 24 th /31 st Aug/7 th Sept	Advanced Graphics Workshops 5 week course
Term 3, 2nd 5-week period (Period starts Monday 24 August and finishes Friday 25 September 2009)			
	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	Introduction to Word 5 week course	Vista Level 1 or 2 5 week course	E-mail & Web Browsing 5 week course
TUESDAY	Introduction to XP 5 week course	Intro to Computers For Beginners 3 week course 1 st /8 th /15 th Sept	Digital Cameras 5 week course
WEDNESDAY	E-mail & Web Browsing 5 week course	Intro to Computers For Beginners 3 week course 2 nd /9 th /16 th Sept	Introduction to XP 5 week course
THURSDAY		Intro to Computers For Beginners 3 week course 3 rd /10 th /17 th Sept	Greeting Cards Using Word or Vista 5 week course
FRIDAY	Intro to Word 2007 Transition Workshop 3 week course	Introduction to Word 5 week course	Advanced Graphics Workshops 5 week course



Treasurer's Report

I am pleased to report that we have had another satisfactory year, returning a small surplus while continuing to update and maintain our office and training resources.

We are pleased to recognise the generous support of NZ Lotteries Board through a grant of \$2242 for administrative expenses, specifically payment of 3 months' rent of our learning centre premises.

Copies of audited financial statements will be available at the forthcoming AGM. Extracted copies of Performance Report and Balance Sheet follow here.

Peter Ness

SENIORNET KAPITI INC. STATEMENT OF FINANCIAL POSITION

As at 31 March 2009

	2009 \$	2008 \$
CURRENT ASSETS		
Bank Cheque Account	6,866	4,822
Bank Term Deposit	21,823	22,762
Accounts Receivable	4,026	2,156
Costs Paid in Advance	668	415
Total	33,383	30,155
FIXED ASSETS		
Office Equipment	5,355	6,334
Furniture & Fittings	666	628
Total	6,021	6,962
TOTAL ASSETS	39,404	37,117
Less CURRENT LIABILITIES		
Accounts Payable	1,346	1,200
Fees in Advance	3,645	2,732
TOTAL LIABILITIES	4,991	3,932
NET ASSETS	\$ 34,413	\$ 33,185

SENIORNET KAPITI INC.
STATEMENT OF FINANCIAL PERFORMANCE

For the Year Ended 31 March 2009

	2009	2008
REVENUE	\$	\$
Course Registrations	8,562	6,743
Donations	947	515
Federation/TEC	13,847	9,316
Interest Rec'd	1,842	1,917
Lottery Grant	2,242	1,736
Subscriptions	5,046	4,695
Sundry	-	265
	<u>32,486</u>	<u>25,187</u>
 Less EXPENSES		
Advertising	1,938	938
AGM Expenses	262	283
Anniv. Dinner	-	246
Audit Fee	850	-
Cleaning	912	831
Computer R & M	1,913	2,461
Course Expenses	4,882	5,744
Depreciation	5,483	4,018
Federation	539	1,105
Newsletter	558	954
Office Charges	1,470	1,513
Office R & M	-	404
Phone	1,135	-
Power	779	721
Refreshments	580	598
Rent	9,026	8,970
Sundry Expenses	311	-
Tutor's Expenses	620	580
Total Expenses	<u>31,258</u>	<u>29,366</u>
 NET SURPLUS / (Deficit) for the Year	<u><u>\$ 1,228</u></u>	<u><u>-\$ 4,179</u></u>
 Accumulated Funds		
Opening Balance	33,185	37,364
NET SURPLUS / (Deficit) for the Year	<u>1,228</u>	<u>- 4,179</u>
Closing Balance	<u><u>\$ 34,413</u></u>	<u><u>\$ 33,185</u></u>

SeniorNet Kapiti Membership

Thanks to all members who have paid their membership and supported us by taking courses. If you have yet to renew your subscription please complete and return the form on page 10 with your fees.

NOTE: This will be the last newsletter and information sent to those who have not renewed their memberships.

Mid Winter Christmas Lunch

Thursday 30th July at 12.30pm at

**Cookies Restaurant, Seaview
Road Paraparaumu Beach**

Meal \$18.50 drinks extra

To assist with catering please let Lois Brinck
know if you are coming:

Phone 298 7797 or email

jandl.brinck@paradise.net.nz

Welcome to New Members

Jill Banefield
Joan Weir
Brenda Crozzier
Brian Parker
Lorraine Holmes
Judy Howard
Sylvia Wheeler
Robert Drage
Kathleen Hunter
Di Barton

Averil Styles
David Styles
Michael Orr
Jill Hamilton-Crook
Sue Mason
Lesley Ferguson
Matel Jones
Michael Moroney
Mark Parata
Ramona Lucie-Smith

Lorraine McGregor
Peter Maclean
Frank Mitchell
Ted Maguire
Lou Macdonald
Anne White
Lynette Styles
Vera Greiner
David McNickle
Joy Corrick

Need Service on your Computer?

AlphaNZ, in Milne Drive, will provide Residential Computer Service & Support for SeniorNet Kapiti members, now that PC Challenge has closed.

If you have problems with your computer and need assistance call **AlphaNZ** at 902-7755 and inform them you are a SeniorNet Kapiti member and they will arrange a technician to call at your home.

Callouts are the next business day, visits between 8.30am and 6.00pm. Hourly rate \$81 includes GST. No call out fee for Raumati/Paraparaumu. A \$35 callout fee applies for Paekakariki, Waikanae and Otaki.

The Annual General Meeting of SeniorNet Kapiti Inc.

To be held on 14 July 2009
Commencing at 1.30pm
Paraparaumu Community Centre

AGENDA

1. Apologies
2. Minutes of the last AGM
3. Matters Arising
4. Adoption of Annual Report
5. Adoption of Financial Statements
6. Election of the Executive
7. Election of the Auditor
8. General Business
9. Remit: Current subscription rate for a single member is \$25.00 if paid before 1 May or \$30.00 if paid after that. This Remit proposes a new 'Joint' rate (for couples) of \$40.00 if paid before 1 May or \$50.00 if paid after that. If approved these new rates will go into effect for the 2010/2011 financial year.

Guest Speaker will be **Mayor Jenny Rowan**

MINUTES OF THE ANNUAL GENERAL MEETING OF SENIORNET KAPITI INC HELD ON 9 July 2008 COMMENCING AT 1.30 pm AT THE COMMUNITY CENTRE

The Chairman, John Penny, welcomed members to the Annual General Meeting, and extended a welcome to Grant Sidaway, our Guest Speaker.

Apologies were received from Bob Kessler, Cara Fleming and Yvonne Gastmeier.

Moved by Peter Thomson, seconded by Lois Goodsell, that apologies be accepted.

Minutes of the last AGM had been circulated previously.

Moved Jim Heron, seconded Bill Gilmore, that the minutes be accepted as a true and accurate record.

There were no matters arising.

Adoption of the Annual Report. As Chairman, John Penny spoke to his report.

Moved Lois Brink, seconded Ian McArthur, that the Report be adopted.

Adoption of Financial Statements. As Treasurer, Peter Ness spoke to his report.

There were two questions from the floor:

- Why was the Newsletter so much more expensive this year than last? Peter did not have a detailed answer, but suggested it could be a bigger distribution, hence bigger postage costs.
- What is the membership. Currently it stands at approximately 240, but those numbers are set to decrease. People on the current membership list, but unpaid, have one more opportunity and reminder to renew their membership, then they will be dropped off the membership list.

Moved by Peter Ness, seconded June Gratzner, that the Financial Report be adopted.

Election of the Executive Committee

Jim Heron briefly took the chair, announced that John Penny had been nominated as Chairman for the forthcoming year, and asked for any further nominations. As there were none, he declared nominations closed, and John Penny as Chairman. John resumed the Chair.

The following were elected to the committee:

Vice Chair	Lois Goodsell
Treasurer	Peter Ness
Secretary	Helene Pippa
Committee	Lois Brinck
	Georgie Lowe
	Don McKarrel
	Brian Milne
	Pat Stephens
	Peter Thomson
	Fred Van Soest
	Gordon Wykes
	Jim Heron

Auditor: It is no longer possible to obtain an auditor free of charge, and auditing is costly. However, it was moved by Ian McArthur and seconded by Bill Gilmore, that the committee be given permission to explore the possibility of a "review of the books" rather than a full audit, and take appropriate action when necessary.

General Business.

Brian Milne spoke to the meeting about the upcoming mid winter Christmas Lunch, inviting members to attend.

As there was nothing further, the meeting closed at 1.50 pm, and was handed over to the Guest Speaker, Grant Sidaway.

Afternoon tea was served at 3.15

LIST OF MEMBERS PRESENT

Fred van Soest	Jim Heron	Wallace Heale
Peter Thomson	Gordon Wykes	Noeleen Wykes
Georgie Lowe	Peter Ness	Ian McArthur
Bill Gilmore	June Gratzner	Helene Pippa
Pat Stephens	Lois Goodsell	Reg Goodsell
Des Harris	Mary Francis	Bill Francis
Lois Brinck	Mary Buddicam	Elizabeth Giles
Don McKarrel	Margaret Mason	Jeanette Makin
Beryl Doyle	Olive Chatterley	Ross Lynneberg
John Mathews	Patricia Murray	Brian Milne
Lorna Macgregor	Audrey Larsen	

Thank you to our Sponsors...




- **NZ Lottery Grants Board
Te Puna Tahua**

... and our Supporters

- **The Print Room
3 Amohia St, Paraparaumu, 297-2381**
- **Alpha New Zealand
Unit 'A' Milne Drive, Paraparaumu, 902-7755**
- **Mr. Rex Temperton of
Temperton Associates**
- **Kapiti Senior Citizens Club
45 Ocean Road, Paraparaumu, 902-4483**
- **TelstraClear**

Kapiti Coast Grey Power Association Inc.

PO Box 479
Paraparaumu 5254
Phone (04) 902 5680
email: kapitigreypower@paradise.net.nz



**The Active Organisation protecting the rights
of senior citizens and others over 50 years.**

Pop into our offices at the Community Services Centre,
Coastlands Shoppingtown, and find out what we have to
offer.

Find out about our Shoppers Discount guide and the Odd
Job scheme - obtain literature - and while you are there
have a cuppa and chat with our friendly staff.

Office hours are **Monday to Friday 10.00am to 4.00pm.**

**SeniorNet Kapiti Inc.
2009/10 Membership Renewal**

Subscription fees for 2009/10 are now due.

**Fees are:
\$25.00 if paid before 01 May 2009
\$30 after 01 May 2009**

If you wish to renew your membership please complete the following form and send with your remittance to:

The Secretary
SeniorNet Kapiti Inc.
P.O. Box 522
Paraparaumu

Name _____

Address _____

Telephone No _____

E-mail address _____

Please find enclosed my cheque for \$_____ for my membership for the year ending 31 March 2010.

Note: Any member who has paid a subscription after 1 November 2008 are current to 31 March 2010, so need not reply with this form or additional remittance.

Note:

To print this form while viewing it with Adobe Reader click the **Printer** icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled **Current Page** and then click **OK**.

Class Application Form

Please complete the following form and send with your fees to:
 The Secretary
 SeniorNet Kapiti Inc.
 P.O. Box 522, Paraparaumu

Please print clearly

Name _____

Address _____

Telephone No _____ E-mail Address _____

X	Course or Workshop	Cost	Day	Time
	Beginners Introduction to Computers (3 weekly sessions)	Free		
	Introduction to Windows XP Part 1 (5 weekly sessions)	\$40.00		
	Vista Level 1 (5 weekly sessions)	\$40.00		
	Introduction to Windows XP Part 2 (5 weekly sessions)	\$40.00		
	Introduction to Microsoft Word (5 weekly sessions)	\$45.00		
	Vista Level 2 (5 weekly sessions)	\$45.00		
	Transition from XP to Vista Workshop (3 weekly sessions)	\$25.00		
	E-mail and Web Browsing (5 weekly sessions)	\$45.00		
	E-mail (3 weekly sessions)	\$30.00		
	Web Browsing (2 weekly sessions)	\$20.00		
	Digital Cameras (5 weekly sessions)	\$40.00		
	Photo Image and Editing (2 weekly sessions)	\$20.00		
	Power Point Slide Show (5 weekly sessions)	\$40.00		
	Writing or Burning to a CD (2 weekly sessions)	\$20.00		
	Microsoft Excel Spreadsheet Part 1 (5 weekly sessions)	\$40.00		
	Microsoft Excel Spreadsheet Part 2 (5 weekly sessions)	\$40.00		
	Desktop Publishing 2000 (8 weekly sessions)	\$60.00		
	Creative Graphics using Paint Shop Pro (8 weekly sessions)	\$60.00		
	Advanced Graphics Workshop (No Manual) (4 weekly sessions)	\$20.00		
	Greeting Cards using Microsoft Word (5 weekly sessions)	\$40.00		
	Personalise Christmas (5 weekly sessions)	\$45.00		
	Picasa2 (2 weekly sessions)	\$20.00		
	Draw using Microsoft Word (5 weekly sessions)	\$40.00		
	Computer Housekeeping Workshop (1 weekly session)	\$15.00		
	Courses and Workshops we are looking at for the near future: Courses: Using Photoshop Elements, Typing, Word Skills Level 1, 2 & 3, Calendar Making, Video Editing, Scrapbooking Workshops: TradeMe, Skype, Maintenance & Security, Installing and Uninstalling Programs	To Be Determined		

Note:

To print this form while viewing it with Adobe Reader click the **Printer** icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled **Current Page** and then click **OK**.

**If undelivered please return to:
SeniorNet Kapiti, 39 Hinemoa St., Paraparaumu**