



## SeniorNet Kapiti Inc.

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Paraparaumu

Phone 298 9388

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<http://kapseniors.orcon.net.nz>



**March 2007**

### **WELCOME TO ALL MEMBERS**

We hope you have had a good summer, when it did come.

The Open Day was very good; we had 42 visitors and twenty-two joined SeniorNet. These days are very important to us for the continuation of members. We appreciate the members who have supported us and taken classes.

Aoraki has terminated our contract with us, thanks to a government decision. All members who were required to give personal and private information to us are advised that all these details have been erased from our computers.

SeniorNet Kapiti has signed with the newly formed *Federation of SeniorNet Incorporated*, as this is the best way to get support and join with other SeniorNets.

SeniorNet wish to thank Telecom for their support over the past ten years.

As mentioned in the Treasurers Report, we thank the Lion Foundation for their generous donation that will allow us to upgrade our computers to be ready for Vista.

Membership subscriptions for 2007/08 are now due. Thanks to members who have paid in advance. Members who paid after 01 November 2006 are financial until March 2008. Also note that our AGM is scheduled for 11 July. You will find a membership renewal form and a nomination form to elect the new executive on pages 10 and 11 of this Newsletter.

If you have any queries please contact us.

Remember our Q&A on the 3<sup>rd</sup> Thursday of every month.

Looking forward to seeing you at our classes.

Jim Heron  
Chairman

## Your Executive Committee

Jim Heron	Chairman	sparkyj@paradise.net.nz	902-1763
John Penny	Treasurer	jepkapiti@paradise.net.nz	905-0483
Georgie Lowe	Secretary	gallow@paradise.net.nz	902-1377
Lois Goodsell	Committee	goodsell@paradise.net.nz	904-7558
Reg Platt	"	mexborough@paradise.net.nz	902-3123
Peter Thomson	"	peter_t@paradise.net.nz	902-3483
Gordon Wykes	"	wykes@xtra.co.nz	298-3935
Colin Watkinson	"	colinmyra@clear.net.nz	902-2374
Lois Brinck	"	jandl.brinck@paradise.net.nz	298-7797
Fred Van Soest	"	fmvs@paradise.net.nz	905-9591
Peter Ness	"	mness@paradise.net.nz	298-7378
Pat Stephens	"	pat2utor@paradise.net.nz	905-8678

**NOTE:** When contacting any of the above by E-Mail please ensure that 'SeniorNet' is clearly stated in the Subject line. High volumes of SPAM means that messages with an unclear Subject may be inadvertently discarded.

## DIARY FOR 2007

Date	Day	Time	Item
04 April	Wednesday		Term 1, second 4-week Period ends
05 to 22 April			Term Break (no classes)
12 April	Thursday	9:30am	Executive Committee meeting
19 April	Thursday	9:30am	Monthly Q&A meeting
23 April	Monday		<b>Term 2, first 4 week period starts</b>
25 April	Wednesday		Anzac Day, SeniorNet closed
10 May	Thursday	9:30am	Executive Committee meeting
17 May	Thursday	9:30am	Monthly Q&A meeting
23 May	Wednesday		<b>Term 2, first 4 week period ends</b>
28 May	Monday		<b>Term 2, second 4 week period starts</b>
05 June	Monday		Queens Birthday, SeniorNet closed
14 June	Thursday	9:30am	Executive Committee meeting
21 June	Thursday	9:30am	Monthly Q&A meeting
25 June	Monday		<b>Term 2, second 4 week period ends</b>
26 June to 05 July			Term Break (no classes)
11 July	Wednesday	1:30pm	<b>Annual General Meeting (AGM)</b>
12 July	Thursday	9:30am	Executive Committee meeting
19 July	Thursday	9:30am	Monthly Q&A meeting

## Proposed Classes for 1st Period of Term 2 2007

(Period starts Monday 23 April and finishes Wednesday 23 May)

TIME DAY	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	E-mail & Web Browsing 4 week course	Microsoft Excel Spreadsheet 8 week course	Introduction to Microsoft Word 4 week course
TUESDAY	Introduction to Windows XP Part 1  4 week course	Photo Imaging & Editing Part 1 And CD Burning 4 week course	Introduction to Microsoft Word  4 week course
WEDNESDAY	Power Point Slide Show 4 week course	Beginners Intro (*starts 09 May) 3 week course	Introduction to Windows XP Part 2 4 week course
THURSDAY		Gift tags Workshop 2 week course	Introduction to Windows XP Part 1 4 week course
FRIDAY	Introduction to Microsoft Word 4 week course	Beginners Intro (*starts 27 April) 3 week course	Advanced Graphics Workshop 4 week course

**Note:** These are the scheduled classes but are subject to change depending on Student requests. Classes are only held if we have at least 3 Students. If classes are cancelled Lois Goodsell or another committee member will advise you. Requests for other classes are still acceptable - we don't know what you want if you don't tell us. Please use the form on page 9 of this Newsletter to sign-up for classes.

## Proposed Classes for 2nd Period of Term 2 2007

(Period starts Monday 28 May and finishes Monday 25 June)

TIME DAY	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	Introduction to Windows XP Part 1  4 week course	Microsoft Excel Spreadsheet (continued) 8 week course	Introduction to Digital Cameras  4 week course
TUESDAY	Introduction to Microsoft Word 4 week course	Beginners Intro (*starts 29 May) 3 week course	Introduction to Windows XP Part 1 4 week course
WEDNESDAY	Introduction to Windows XP Part 2 4 week course	Power Point Slide Show 4 week course	E-mail & Web Browsing 4 week course
THURSDAY		Beginners Intro (*starts 31 May) 3 week course	Introduction to Microsoft Word 4 week course
FRIDAY	E-mail & Web Browsing 4 week course	Zipping & Unzipping  2 week course	Advanced Graphics  4 week course

**Note:** These are the scheduled classes but are subject to change depending on Students requests. Classes are only held if we have at least 3 Students. If classes are cancelled Lois Goodsell or another committee member will advise you. Requests for other classes are still acceptable - we don't know what you want if you don't tell us. Please use the form on page 9 of this Newsletter to sign-up for classes.

## From the Treasurer:

Kia Ora, SeniorNet Members,

Our finances are in good shape. We have done well in getting several grants. We needed to have a healthy savings account as a backstop in case we did not secure funding through SeniorNet NZ. This funding looks fairly comfortable now, as the Federation has been formed. But as Jim reported we are to lose the Telecom sponsorship, which has been providing free telephone and dial up Internet for the past 10 years.

On the plus side we have received and unexpected grant of \$1000 from Kapiti College. This was from the Adult Community Education Fund. An application was made to The Lion Foundation for \$10,000, our main request being enough money to replace our computers. The Lion Foundation came up with \$6885, which is what we asked for to replace the computers. Currently we have 2 other applications in for funding. One is with the Lotteries Commission and we will hear how we have fared in June/July. The other was an application to Internal Affairs as they had \$20,000,000 available to promote Digital Strategy We applied for \$10,000 but were turned down. You win some you lose some.

We now have to look at registering with the Charities Commission. At

the moment, as an Incorporated Society, SeniorNet Kapiti pays no tax on any earnings. This is interest received from our savings and cheque accounts. However, Government is tightening up and if we want to continue to be eligible for any tax benefits we currently have we need to register.

By the time this newsletter reaches you Jim and I will have attended a meeting called by the Charities Commission here in Paraparaumu. From looking at some of the material sent to SeniorNet from the Charities Commission we will need to register after the Annual Meeting. That way we don't have to provide them a new list of office bearers. Our annual return will be sent to the Charities Commission instead of the Companies Office. One of the explanations for this change is that: "Very little information is currently available on New Zealand's charitable sector. The Annual Report process will provide information that will help promote public confidence in charities and provide better understanding of the charitable sector in New Zealand."

Subscriptions are now due for 2007/08. We still rely heavily on subscriptions to run the learning Centre.

John Penny

**To pay your 2007/08 subscription please use the form on page 10 of this Newsletter**

# **The Annual General Meeting of SeniorNet Kapiti Inc.**

To be held on **11 July 2007**  
commencing at **1:30 pm**  
in the Paraparaumu Community Centre

## **AGENDA**

1. Apologies
2. Minutes of the last AGM
3. Matters Arising
4. Adoption of Annual Report
5. Adoption of Financial Statements
6. Election of the Executive
7. Election of the Auditor
8. General Business
9. Remit

That the subscriptions for 2008 – 2009 will be increased to \$30.00. If paid before 1 May of the current year, will be reduced to \$25.00.

Guest Speaker yet to be determined.

A nomination form is included on page 11 of this Newsletter for your use if you wish to put forth candidates for the Executive Committee for 2008/09.

## **From our Tutor Coordinator**

We have 30 tutors at present - that sounds a lot, but the actual number varies widely, especially in February, March and April, when retirees favour the taking of holidays - warmer weather, fewer children and off-peak fares!!

We are still keen to increase our pool of volunteers, especially in the more advanced skills - digital cameras, photo imaging & editing, spreadsheets - so if you know of someone who has the time, patience and skills who could join us, please give them a gently shove in our direction!!

There will be a Tutors' meeting in April to introduce the new Tutors' Manual - date to be advised.

We will be looking at updating the Windows XP1 manual so remember; any suggestions, deletions or appendages would be welcome.

Thank you for keeping me up to speed with your absences - it makes my task easier when I know if and when you are available.

Lois Brinck

## **An Anniversary Celebration**

This year marks the tenth anniversary of the formation of SeniorNet Kapiti.

The first classes were held in the now-demolished Credit Union Building that was beside St. Patrick's Church. Over time member numbers increased, necessitated moving to larger premises, where we are today.

Despite the occasional doubt as to the length of time SeniorNet services would be required to provide support in the use of a computer membership numbers - while lower than initially - have been steady, and interest in furthering skills is constant. The tutors themselves need regular up-skilling to preserve competence.

We really appreciate the SeniorNet members who still support us in so many ways. Your interest, knowledge, and - above all - time given has been, and still is, so valuable.

To mark our first decade we are contemplating a luncheon to enable current and past members of SeniorNet Kapiti to meet, mix and reminisce. We will have a definite plan by the next newsletter, but in the meantime if you have been a member of our Kapiti branch over the past 10 years and would like to be kept informed as to our 'celebration' you can contact Lois Brinck on 298-7797 or email [jandl.brinck@paradise.net.nz](mailto:jandl.brinck@paradise.net.nz).

## **Welcome to New Members**

Anne Blundell  
Graeme Cook  
Jan Davey  
Val Davison  
Margaret Fulton  
Helen Greening  
Richard Handford  
John Haxton  
Graham Jackson  
Irene Longhurst  
Robert McIvor  
Garth Orchard  
Barbara Pyke  
Hilary Smith  
George Wood  
Barbara Trousselot  
Paul Mattson

Gordon Bunkall  
Janice Corkill  
Ray Davison  
Jan Duffield  
Judith Gallocher  
Jack Greening  
Leone Harris  
Joan Jackson  
Basil Kruse  
Alfred Longhurst  
Paddy Nash  
Helmut Pippen  
Leslie Rothwell  
Doug Stewart  
Lynne Piercy  
Charles Trousselot  
Joan Truman

## **Member Privacy**

With the cancellation of our contract with Aoraki Polytechnic we have purged our files of all personal details that we had collected from members enrolling in classes to meet Aoraki and government requirements.

## **Newsletter Distribution**

The primary method of distributing the Newsletter is by E-mail. Members with an E-mail address registered with us will receive this as an Attachment in 'PDF' format. The free Adobe Reader program will open the Attachment for reading and/or printing. Members who are not on our E-mail list will continue to receive their copy by 'snail mail', but are encouraged to use E-Mail and provide their address to us. Simply send an E-mail to [seniornet.kapiti@xtra.co.nz](mailto:seniornet.kapiti@xtra.co.nz) with 'New Address' in the Subject line.

## **Waiver**

From time to time some of our members give help and advice to other members on matters relating to computers and associated equipment. This help or advice is given in good faith, is taken solely at the recipients risk, and imposes no responsibility or liability of any kind, either on those providing such help or advice, or on SeniorNet Kapiti.

## **Thank you to our Sponsors...**

- **Lion Foundation**



- **Telecom NZ**
- **Microsoft NZ**
- **Print Room**
- **Lottery Seniors**
- **Mr. Rex Temperton of  
Temperton Associates**
- **Roger Johnston of  
Dick Smith Electronics  
Kapiti Lights**

## **and our Supporters...**

- **Ian Mead of  
PC Challenge  
Margaret Road, Raumati Beach**
- **Kapiti Coast Grey Power Association Inc.**

## Course Application for 2007 Term 2

Please complete the following form and send with your fees to:

The Secretary  
SeniorNet Kapiti Inc.  
P.O. Box 522  
Paraparaumu

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone No** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

**\$ \_\_\_\_\_ enclosed for the course(s) indicated below:**

<b>X</b>	<b>Course Name</b>	<b>Cost</b>	<b>Period/Day/Time</b>
	<b>Beginners Introduction to Computers</b> (3 weekly sessions of 2 hours each)	Free	
	<b>Introduction to Windows XP Part 1</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Introduction to Windows XP Part 2</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Introduction to Microsoft Word</b> (4 weekly sessions of 2½ hours each)	\$45.00	
	<b>Email &amp; Web Browsing</b> (4 weekly sessions of 2½ hours each)	\$45.00	
	<b>Introduction to Digital Cameras</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Photo &amp; Imaging Part 1 and CD Burning</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Photo &amp; Imaging Part 2</b> (8 weekly sessions of 2 hours each)	\$60.00	
	<b>Advanced Graphics Workshop</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Power Point Slide Show</b> (4 weekly sessions of 2½ hours each)	\$40.00	
	<b>Microsoft Excel Spreadsheet</b> (8 weekly sessions of 2 hour each)	\$60.00	
	<b>Zippping/Unzipping</b> (2 weekly sessions of 2 hours each)	\$25.00	
	<b>Gift Tags Workshop</b> (2 weekly sessions of 2hours each)	\$15.00	

The following courses can also be offered so please let us know if you are interested.  
4 week courses: Microsoft Publisher (\$40), Microsoft Paint (\$40), Scanning (\$40)  
8 week courses: Microsoft Data Base (\$60), Intermediate Word Processing (\$60)  
2 week courses:

**Note:**

To print this form while viewing it with Adobe Reader click the **Printer** icon on the Tool bar (3<sup>rd</sup> icon from left end) to open the Printer dialog box. Click the radio dial button titled **Current Page** and then click **OK**.

**SeniorNet Kapiti Inc.**  
**2007/8 Application for Membership**

Please complete the following form and send with your remittance to:

The Secretary  
SeniorNet Kapiti Inc.  
P.O. Box 522  
Paraparaumu

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No \_\_\_\_\_

E-mail address \_\_\_\_\_

Please find enclosed my cheque for \$20 for my membership for the year ending 31 March 2008.

**Note:**

To print this form while viewing it with Adobe Reader click the **Printer** icon on the Tool bar (3<sup>rd</sup> icon from left end) to open the Printer dialog box. Click the radio dial button titled **Current Page** and then click **OK**.

**SeniorNet Kapiti Inc**  
**2007/8 Executive Committee Nomination Form**

Please complete the following form and send to:  
The Secretary  
SeniorNet Kapiti  
P.O. Box 522  
Paraparaumu.

Note: Must be received by 25 June 2007

We hereby nominate:

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

E-Mail \_\_\_\_\_

For the position of: [tick as appropriate]

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Committee Member \_\_\_\_\_

Proposed By \_\_\_\_\_

Accepted By \_\_\_\_\_

[Nominee to sign]

**Note:**

To print this form while viewing it with Adobe Reader click the **Printer** icon on the Tool bar (3<sup>rd</sup> icon from left end) to open the Printer dialog box. Click the radio dial button titled **Current Page** and then click **OK**.