

SeniorNet Kapiti Inc.



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New Members

2008 is turning out to be a great year for SeniorNet Kapiti! So far this year we have gained over 60 new members – and here they are. Welcome to all of you – we hope your experience with us is fruitful and enjoyable.

**Adrienne Delaney
Annabel Fagin
Howard Farr
Bill Frances
Mary Frances
Judy Fraser
Joan Hodgins
Gwenith Howland
Colin Howland
Gleyns Archibald
Ann Colegate
Rosemary Lloyd
Meta Mcillkenny
James Morrison -Low
Robin Nelson
Audrey Pol
John van der Burgh
John Whyman
John McGowan
John Anderson
Lynn Randall
Bill McGowan
Sue Packer
Barry Bailey
Irene Lloyd-Jones
Jan Wareing
Margaret Pulman
John Mathews
Edna Davidson
Kay Cresswell
Rosemary Downey**

**Patricia Frye
Lewis Frye
Mike Kent
Audrey Geddes
Tony Griffiths
Helen Griffiths
Antoinette Jansen
Ian Barnett
Margaret Cade
Joy Clifton
Bernice Crowther
Carol King
Antoinette Jansen
John Lyon
Norman Mackay
Anette Madden
Gloria Pilgrim
Peggy Sewell
Gerry Shaw
Nancy Whyman
Mary McGowan
Christine Todd
Mary McGowan
Ritea Mason
Marie Cooke
Archie McKeown
Iris Whittaker
Gabrielle Croft
Jenny Sims
Beverley Lucan
Anne Pengelly
Patricia Murray**



Chairman's Report

KIA ORA GREETINGS
TO ALL MEMBERS

What a wonderful summer we have had and what a wonderful start to the year for SeniorNet Kapiti.

How do you like our new heading for the Newsletter? Drop us an email with your thoughts or ideas for articles or information you'd like to see included in our Newsletter.

Welcome to all our new members. After all the hard work that goes into organising our Open Day the results were outstanding - 40 new members enrolled. Then another 20 enrolled having seen the publicity or were introduced to SeniorNet Kapiti by Grey Power. We started off with full classes for the first term as a result. Our team of dedicated tutors helped all the students through the first 5 weeks. Have you given a thought to helping out with tutoring? All tutors are former students and freely giving their time means they help others to master their PC's. If you would like to help as a tutor contact Lois Brinck at jandl.brinck@paradise.net.nz

This year we have been looking at new premises as we have about 18 months left on our lease and no opportunity to renew the lease. We have enlisted the KCDC to see if they had a surplus building that

Treasurer's Report

Not much to report on since last newsletter, except that our publicity efforts attracted a large number of people to our 1st Term Open Day, resulting in many new members and course attendances.

A reminder to all existing members who have not paid already that subs for the current year (ends 31/3/09) are now due. Please use the form on page 9 to send in your payment now. New members who have paid since 1/11/07 are deemed to be financial for the current year.

would suit our requirements. KCDC have been very supportive and hopefully we will find premises that will suit.

Funding - our other problem - now seems to be settled. The Tertiary Education Commission (TEC) is assisting in finding moneys from other Government Departments. That would be a relief and we could manage our day-to-day running. Our Treasurer, Peter Ness, and I will go to a meeting with Community Organisation Grants Scheme (COGS) to hear how we can access grants from them. This is for money needed for replacing equipment or buying new equipment. They will explain what we can apply for in grants money.

Talking about money - have you paid your 2008/9 subs? They are an important part of our revenue so please use the form on page 9 and send in your subs.

If you have any queries or concerns drop me an email at jepkapiti@paradise.net.nz

Come along to Q&A on the 3rd Thursday of every month. Sort out your classes from the timetable and we'll see you at the Learning Centre.

John Penny

Your Committee

| | | | |
|---|------------|------------------------------|---------------|
| John Penny | Chairman | jepkapiti@paradise.net.nz | 905-0483 |
| Peter Ness | Treasurer | mness@paradise.net.nz | 298-7378 |
| Georgie Lowe | Secretary | gallow@paradise.net.nz | 902-1377 |
| Gordon Wykes | Dep. Chair | wykes@xtra.co.nz | 298-3935 |
| Jim Heron | Past Chair | sparkyj@paradise.net.nz | 902-1763 |
| Lois Brinck | Committee | jandl.brinck@paradise.net.nz | 298-7797 |
| Lois Goodsell | " | goodsell@paradise.net.nz | 904-7558 |
| Don McKarell | " | mckarell@paradise.net.nz | 902-0343 |
| Brian Milne | " | brianmilne@xtra.co.nz | (06) 364-2311 |
| Pat Stephens | " | pat2utor@paradise.net.nz | 905-8678 |
| Peter Thomson | " | peter_t@paradise.net.nz | 902-3483 |
| Fred van Soest | " | fmvs@paradise.net.nz | 905-9591 |
| Brenda Wilson | " | raro lofty@orcon.net.nz | 904-0219 |
| Alan Royal | Webmaster | a.royal@paradise.net.nz | (04) 977-8967 |
| Bob Kessler | Newsletter | pbkessler@paradise.net.nz | 902-1806 |
| NOTE: When contacting any of the above by E-Mail please ensure that 'SeniorNet' is clearly stated in the Subject line. High volumes of SPAM means that messages with an unclear Subject may be inadvertently discarded. | | | |

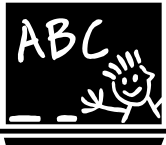
2008 Diary of Events

| Date | Day | Time | Item |
|------------------------|----------|--------|---|
| 24 th March | Monday | | Easter Monday |
| 10 th April | Thursday | 9-30am | Executive Committee Meeting |
| 17 th April | Thursday | 9-30am | Monthly Q & A workshop |
| 18 th April | Friday | | Term 1 finishes |
| 25 th April | Friday | | Anzac Day |
| 28 th April | Monday | | Term 2 1 st 5 weeks starts |
| 8 th May | Thursday | 9-30am | Executive Committee Meeting |
| 15 th May | Thursday | 9-30am | Monthly Q & A workshop |
| 30 th May | Friday | | Term 2 1 st 5 weeks finishes |
| 3 rd June | Tuesday | | Term 2 2 nd 5 weeks starts |
| 12 th June | Thursday | 9-30am | Executive Committee Meeting |
| 19 th June | Thursday | 9-30am | Monthly Q & A workshop |
| 8 th July | Tuesday | | Term 2 finishes |
| 10 th July | Thursday | 9-30am | Executive Committee Meeting |
| 17 th July | Thursday | 9-30am | Monthly Q & A workshop |
| 21 st July | Monday | | Term 3 starts 1 st 5 weeks |

Proposed Classes for 2008 Term 2

These are the scheduled classes but are subject to change depending on student requests. Classes are only held if we have at least 3 students. If classes are cancelled Lois Goodsell or another committee member will advise you. Requests for other classes are still acceptable, so let us know what classes you require. Please use the form on page 11 to sign-up for your choice of classes and endeavour to get it to Lois Goodsell by 18 April 2008.

| Term 2, 1 st 5-week period (Period starts Monday 28 th April and finishes Friday 30 th May 2008) | | | |
|--|--|--|--|
| | 9:30 AM - 12 NOON (2½ hour sessions) | 12 NOON – 2:00 PM (2 hour sessions) | 2:00 PM – 4:30 PM (2½ hour sessions) |
| MONDAY | Introduction to Microsoft Word 5 Week Course | Power Point Slide Show 5 Week Course | Intro to Windows XP Part 1 5 Week Course |
| TUESDAY | Introduction to XP Part 1 5 Week Course | Microsoft Draw Using Word 5 Week Course | Digital Cameras with CD Burning 5 Week Course |
| WEDNESDAY | E-mail & Web Browsing 5 Week Course | Creative Graphics Using Paint Shop Pro 8 Week Course | Introduction to Microsoft Word 5 Week course |
| THURSDAY | | Beginners Intro to Computers Weeks 1, 2 & 3 Photo Image & Editing Weeks 4 & 5 | Intro to Windows XP Part 1 5 Week Course |
| FRIDAY | Microsoft Publisher 8 Week Course | Workshops | Advanced Graphics Workshop 5 weeks |
| Term 2, 2 nd 5-week period (Period starts Tuesday 3 rd June and finishes Tuesday 8 th July 2008) | | | |
| | 9:30 AM - 12 NOON (2½ hour sessions) | 12 NOON – 2:00 PM (2 hour sessions) | 2:00 PM – 4:30 PM (2½ hour sessions) |
| MONDAY | Intro to Windows XP Part 1 5 Week Course | Beginners Introduction to Computers 3 Week Course | E-mail & Web Browsing 5 Week Course |
| TUESDAY | Introduction to Microsoft Word 5 Week Course | Workshops | Intro to Windows XP Part 1 5 Week Course |
| WEDNESDAY | Digital Cameras with CD Burning 5 Week Course | Creative Graphics Using Paint Shop Pro (Continued) 8 Week Course | Microsoft Draw Using MS Word 5 Week Course |
| THURSDAY | | Greeting Cards Using MS Word 3 Week Course | Introduction to Microsoft Word 5 Week Course |
| FRIDAY | Microsoft Publisher (Continued) 8 Week Course | Photo Image & Editing Weeks 1 & 2 Workshops Weeks 3, 4 & 5 | Advanced Graphics Workshop 5 weeks |



Tutors' Corner

Starting this issue we'll feature one of our tutors so that members get to know a bit about them. This time we have picked Celia Fletcher, one of our longest serving tutors. Here is what she tells us about herself:



I was born and brought up, mostly, in England and I married Christopher in 1950. In 1957 with our two young sons we emigrated to NZ. We lived in Auckland, Hokitika and then Johnsonville and had four more children. When they were all old enough I returned to work first as a primary school teacher and then as a public servant. In 1985 Christopher retired and we moved to Paraparaumu. I retired five years later and we settled down to a life of 'leisure', which has involved church activities and for me, recently, learning to spin.

One of our sons gave us his old computer, an Amstrad, and we mastered that comparatively easily. When we up-dated to Microsoft we decided that we needed some help and so about nine years ago we joined Kapiti SeniorNet. We found the experience rewarding and encouraging, and the tutors all helpful. When we had done three basic courses Christopher decided to concentrate on the garden and snooker, but I was hooked on computers and was pleased to be asked to be an assistant tutor. From that beginning I have tutored at many different courses.

Why am I happy to be a tutor? Because I enjoy it! The students are all keen to learn, well-motivated and receptive. Fellow-tutors are helpful and co-operative and fun to be with. And I am always learning - from experience, fellow-tutors and students.

I hope that SeniorNet does not have a compulsory tutor retirement age!

From Lois Brinck, Tutor Coordinator

Our year began with a totally full calendar of classes. All available tutors were called upon and did a brilliant job of providing the services for which SeniorNet Kapiti has become renowned! Many members from the Beginners classes have signed up for Windows XP1, so, once again, a busy time for tutors!

As Technology changes, so do the requests for classes and workshops. We have more members with Vista on their PCs and an increase in the use of Laptops is noticeable. With these changes, comes - of necessity - challenges to the type of skills our tutors must have. There is also the need for MORE tutors to support our classes when there are at least 5 students per session.

Like a creaking door!! I am- again- requesting anyone with an interest in working with people, good basic computer skills, and patience (!) to consider volunteering time to help us at SeniorNet. Please contact me - Lois Brinck, on 298 7797, or email jandl.brinck@paradise.net.nz.

Mid Winter Luncheon - 24th July

The 10th Anniversary Luncheon held last November proved to be such a great success and a wonderful opportunity for SeniorNet members to socialise together, that we have decided to follow up with the SeniorNet Mid Winter Luncheon to be held at Cookies, 7/13 Seaview Road, Paraparaumu Beach on Thursday 24th July. Tickets will be available in June. Mark you diaries now.

SeniorNet Federation News

SeniorNet Kapiti is a member of The Federation of New Zealand SeniorNet Societies Inc. It offers our branch and members a variety of benefits including united representation, shared resources, and special offers/discounts to members. To learn more about the Federation and the services and benefits it offers go to their website www.seniornet.co.nz and have a good look around. There is much of interest and benefit on offer.

An Offer From One Of Our Supporters, PC Challenge

Ian Mead of PC Challenge in Raumati Village advises that he now has links with a recycling company in Auckland, and wants any old ink cartridges and toner cartridges for them to process.

Ian will provide a collection box for old cartridges at our Learning Centre so don't throw them away any more, either bring them into the Centre, or drop them off at his Margaret Road shop. Do your bit to help keep NZ green!

The Annual General Meeting of SeniorNet Kapiti Inc.

To be held on 9th July 2008
Commencing at 1.30pm
Paraparaumu Community Centre

AGENDA

1. Apologies
2. Minutes of the last AGM
3. Matters Arising
4. Adoption of Annual Report
5. Adoption of Financial Statements
6. Election of the Executive
7. Election of the Auditor
8. General Business

Guest Speaker will be Grant Sidaway (Executive Officer) of
The Federation of NZ SeniorNet Societies Inc.

A nomination form is included on page 10 of this Newsletter for your use if you wish to put forth candidates for the Executive Committee for 2008/09.



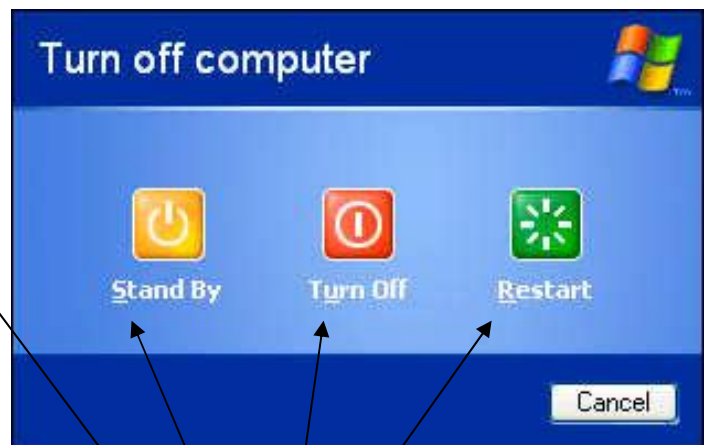
Help Desk

Give your mouse and your mouse driver - your hand and wrist - a rest.

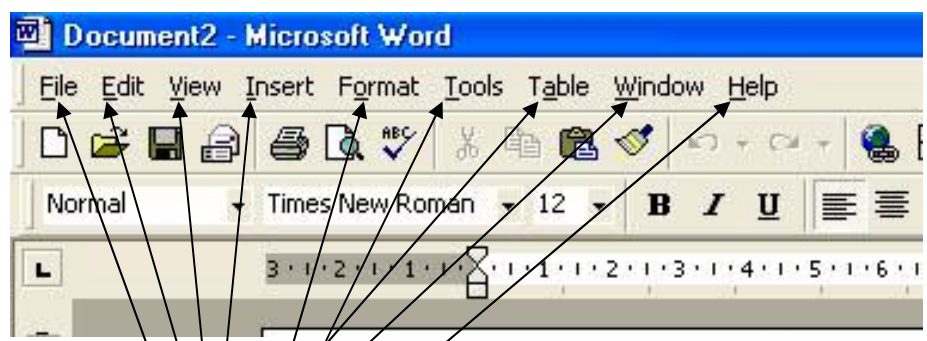
We all use our keyboard to type characters and numbers but use our mouse for almost everything else. However, before there was the mouse there was only a keyboard – so everything we do with the mouse can also be done with the keyboard – often with a lot less effort!

Look closely at the following familiar windows. You will see that many of the titles and selections include an underlined character. This denotes that the character is a Keyboard Shortcut for that selection. So instead of having to first navigate the mouse to the desired selection and then clicking it - all you have to do is type the underlined character on the keyboard. And as if by magic, the action occurs – while your mouse remains asleep!

Note to Vista users: from my brief encounter with Vista it appears that these shortcuts have been discontinued in some places, e.g. the new Start Menu. There may be an option somewhere within Vista to bring them back to life – can anyone out there help??



In windows like these just type the underlined character to perform the indicated action



In a few places (such as program Menu bars) you must use the Alt key in conjunction with the underlined character.

Thank you to our Sponsors...




- NZ Lottery Grants Board
Te Puna Tahua
- Print Room
- Mr. Rex Temperton of
Temperton Associates

... and our Supporters

- Ian Mead of
PC Challenge
Margaret Road, Raumati Beach
- Kapiti Senior Citizens Club
45 Ocean Road, Paraparaumu, 902-4483
- TelstraClear

Kapiti Coast Grey Power Association Inc.

PO Box 479
Paraparaumu 5254
Phone (04) 902 5680
email: kapitigreypower@paradise.net.nz



**The Active Organisation protecting the rights
of senior citizens and others over 50 years.**

Pop into our offices at the Community Services Centre,
Coastlands Shoppingtown, and find out what we have to
offer.

Find out about our Shoppers Discount guide and the Odd
Job scheme - obtain literature - and while you are there
have a cuppa and chat with our friendly staff.

Office hours are **Monday to Friday 10.00am to 4.00pm.**

SeniorNet Kapiti Inc.
2008/9 Membership Renewal

Subscription fees for 2008/09 are now due.

Fees are:
\$25.00 if paid before 01 May 2008
\$30 after 01 May 2008

If you wish to renew your membership please complete the following form and send with your remittance to:

The Secretary
SeniorNet Kapiti Inc.
P.O. Box 522
Paraparaumu

Name _____

Address _____

Telephone No _____

E-mail address _____

Please find enclosed my cheque for \$_____ for my membership for the year ending 31 March 2009.

Note: Any member who has paid a subscription after 1 November 2007 are current to 31 March 2009, so need not reply with this form or additional remittance.

Note:

To print this form while viewing it with Adobe Reader click the Printer icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled Current Page and then click OK.

SeniorNet Kapiti Inc
2008/9 Executive Committee Nomination Form

Please complete the following form and send to:
The Secretary
SeniorNet Kapiti
P.O. Box 522
Paraparaumu.

Note: Must be received by 23 June 2008

We hereby nominate:

Name _____

Address _____

Telephone Number _____

E-Mail _____

For the position of: [tick as appropriate]

Chairperson _____

Secretary _____

Treasurer _____

Committee Member _____

Proposed By _____

Accepted By _____

[Nominee to sign]

Note:

To print this form while viewing it with Adobe Reader click the Printer icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled Current Page and then click OK.

Class Application for 2008 Term 2

Please complete the following form and send with your fees to:

The Secretary
SeniorNet Kapiti Inc.
P.O. Box 522
Paraparaumu

Name _____

Address _____

Telephone No _____ E-mail address _____

| X | Course Name | Cost | Day - Time |
|---|--|---------|------------|
| | Beginners Introduction to Computers (3 weekly sessions of 2 hours each) | Free | |
| | Introduction to Windows XP Part 1 (5 weekly sessions of 2½ hours each) | \$40.00 | |
| | Introduction to Windows XP Part 2 (5 weekly sessions of 2½ hours each) | \$40.00 | |
| | Introduction to Microsoft Word (5 weekly sessions of 2½ hours each) | \$45.00 | |
| | Email (3 weekly sessions of 2½ hours each) | \$30.00 | |
| | Web Browsing (2 weekly sessions of 2½ hours each) | \$20.00 | |
| | E-mail & Web Browsing (combined) (5 weekly sessions of 2½ hours each) | \$45.00 | |
| | Digital Cameras & CD Burning (5 weekly sessions of 2 hours each) | \$45.00 | |
| | Photo Image & Editing (2 weekly sessions of 2 hours each) | \$20.00 | |
| | Power Point Slide Show (4 weekly sessions of 2 hours each) | \$40.00 | |
| | Greeting Cards (Using MS Word) (3 weekly sessions of 2½ hours each) | \$30.00 | |
| | Personalize Christmas (3 weekly sessions of 2 hours each) | \$60.00 | |
| | Microsoft Draw (using MS Word) (5 weekly sessions of 2½ hours each) | \$45.00 | |
| | Microsoft Excel Spreadsheet (8 weekly sessions of 2 hours each) | \$60.00 | |
| | Creative Graphics (8 weekly sessions of 2 hours each) | \$60.00 | |
| | Advanced Graphics Workshop (4 weekly sessions of 2½ hours each) | \$20.00 | |

Note:

To print this form while viewing it with Adobe Reader click the Printer icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled Current Page and then click OK.

If undelivered please return to:
SeniorNet Kapiti, 39 Hinemoa St., Paraparaumu