



SeniorNet Kapiti Inc.

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Chairman's Report

Kia Ora - Hello - All the best for 2008.

SeniorNet Kapiti now moves into our second decade of helping the older citizens of Kapiti to keep up with the latest advances in Information Technology. This will provide SeniorNet Kapiti with plenty of new challenges – our first is to start providing tutorials in Vista. Looking back at our first 10 years SeniorNet Kapiti started with Windows 95, and then had to adapt to Windows 98, ME, 2000, and most recently, XP. When you look at those changes - a new operating system every 2 years - it shows what adaptability we have in our Learning Centre. And that is just the operating systems. What about the introduction of graphic arts, digital cameras, the changes from floppies to CD's and DVD's, and so much more!

One problem that we are still dealing with is funding. I recently addressed the new Kapiti Coast District Council in public speaking time and here is some of what I said:

Like all volunteer organizations funding is a problem. We have income from subscriptions and course fees, donations and Government funding. SeniorNet Kapiti budgets to at least break even. We pay a market rental of \$9,000 annually. Most of the remaining costs are course costs: manuals and other teaching aids.

Over the past 3 years we received funding from Aoraki Polytechnic. They paid a fee of \$3.50 per learner hour. In the year 2004/5 we received \$8,200 and in 2005/6 we received \$9,200. Then Government changed the rules so that Polytechnics were not allowed to fund courses out of their area. In 2006/7 we received a combination of funding from Aoraki (\$4,900) and TEC (\$6,000) for a total of \$10,900.

At the present time The Federation of NZ SeniorNet Societies Inc. (representing 80 plus SeniorNets around the country) has been negotiating with the Tertiary Education Commission (TEC) to achieve the same level of funding we received in the past. You may have seen recent news articles in which SeniorNet is claiming to have lost half their funding from TEC due to a reduction in the anticipated funding of \$800,000 to \$400,000. (continues on Page 2)

Chairman's Report (continued from Page 1)

Ministers Dyson and Hodgson are claiming SeniorNet was not promised this \$800,000 funding, but the reality is that the \$400,000 funding from TEC available to the SeniorNet Federation means it can't pay the \$3.50 per learner hour we received in the past. Instead we will be paid only \$1.70 per learner hour, giving a budgeted income of \$5,000.

Our average income from Government funding over the last 3 years was \$9,100 so we budgeted for income from TEC of \$10,000 but we will receive only \$5,000. This means an anticipated loss for the year of \$5,000.

I quoted the title of the Mayors recent article in the Grey Power Newsletter, A Vision of an Age-Friendly District; and asked the KCDC to take up our cause and help us lobby TEC and politicians to regain the funding we have had in the past. I have received a very favourable response from KCDC and will work with them to further our cause with TEC or other funding agencies. Also we will enlist Council's help in finding new premises as our lease runs out in October of 2009 and we will have to move. Any members who know of any potential rooms please get in touch with Don McKarell at mckarell@paradise.net.nz or 902 0343.

We do have a reasonable savings account that we have kept as a buffer for times like this. However I'm sure that when we show the politicians and TEC the result of their decisions we will get back our former level of funding.

So here we go into our second decade!

John Penny



Treasurer's Report

In financial terms we are not experiencing a very good year. The main factor is our subsidy income from the Government – our per capita rate has been unilaterally reduced to about 50% of the level in previous years, which as a consequence reduces our income from this source by approx \$5000 for the year. As indicated in previous newsletters this is a problem for all SeniorNets and the Executive committee is pursuing possible solutions at Federation level. Additionally our operating expenditure is running ahead of the levels of previous years. Major areas of increase are as follows:

- Study resources. Several of our manuals have been updated and reprinted. Also new manuals have been purchased for new courses introduced to the curriculum.
- Purchase of new equipment and computer peripherals to enhance our service delivery. These are additional to the purchase of new computers, which were financed by a grant received last financial year.

- Repairs and maintenance. Renovation of our premises to provide a more pleasant and inviting working environment.

All these expenses are aimed at improving our effectiveness as a learning centre and can be regarded as an investment in our future.

At this stage we could be looking at a deficit in the region of \$3/5000 for the current financial year. On the positive side we have a healthy cash reserve and a growing membership but we cannot afford to be complacent.

We take the opportunity to remind new members that subscriptions received since 1 November are credited to the 2009 financial year, i.e. they cover the period from 1 November 2007 to 31 March 2009.

All 2009 subs paid after 31 March 2008 will be at \$25, but as an incentive for early payment subs received on, or prior to, 31 March will be at \$20.

Your Committee

John Penny	Chairman	jepkapiti@paradise.net.nz	905-0483
Peter Ness	Treasurer	mness@paradise.net.nz	298-7378
Georgie Lowe	Secretary	gallow@paradise.net.nz	902-1377
Gordon Wykes	Dep. Chair	wykes@xtra.co.nz	298-3935
Jim Heron	Past Chair	sparkyj@paradise.net.nz	902-1763
Lois Brinck	Committee	jandl.brinck@paradise.net.nz	298-7797
Lois Goodsell	"	goodsell@paradise.net.nz	904-7558
Don McKarell	"	mckarell@paradise.net.nz	902-0343
Brian Milne	"	brianmilne@xtra.co.nz	(06) 364-2311
Pat Stephens	"	pat2utor@paradise.net.nz	905-8678
Peter Thomson	"	peter_t@paradise.net.nz	902-3483
Fred van Soest	"	fmvs@paradise.net.nz	905-9591
Brenda Wilson	"	raro lofty@orcon.net.nz	904-0219
Alan Royal	Webmaster	a.royal@paradise.net.nz	(04) 977-8967
Bob Kessler	Newsletter	pbkessler@paradise.net.nz	902-1806
NOTE: When contacting any of the above by E-Mail please ensure that 'SeniorNet' is clearly stated in the Subject line. High volumes of SPAM means that messages with an unclear Subject may be inadvertently discarded.			

2008 Diary of Events

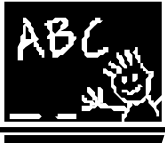
Date	Day	Time	Item
17 Jan	Thursday	9-30am	Executive Committee Meeting
5 Feb	Tuesday	9-30am to 2pm	Open Day
11 Feb	Monday		Term 1 1 st 5 weeks starts
14 Feb	Thursday	9-30am	Executive Committee Meeting
21 Feb	Thursday	9-30am	Monthly Q & A Meeting
13 March	Thursday	9-30am	Executive Committee Meeting
14 March	Friday		Term 1 1 st 5 weeks finishes
17 March	Monday		Term 1 2 nd 5 weeks starts
20 March	Thursday	9-30am	Monthly Q & A Meeting
21 March	Friday		Easter Good Friday
24 March	Monday		Easter Monday
10 April	Thursday	9-30am	Executive Committee Meeting
17 April	Thursday	9-30am	Monthly Q & A Meeting
18 April	Friday		Term 1 2 nd 5 weeks finishes
28 April	Monday		Term 2 1 st 5 weeks starts
8 May	Thursday	9-30am	Executive Committee Meeting
15 May	Thursday	9-30am	Monthly Q & A Meeting

Proposed Classes for 2008 Term 1

These are the scheduled classes but are subject to change depending on student requests. Classes are only held if we have at least 3 students. If classes are cancelled Lois Goodsell or another committee member will advise you. Requests for other classes are still acceptable, so let us know what classes you require. Please use the form on page 15 to sign-up for your choice of classes and endeavour to get it to Lois Goodsell by January 31st.

Term 1, 1 st 5-week period (Period starts Mon 11 February and finishes Friday 14 March)			
	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	Introduction to Windows XP Part 1 5 week course	Digital Cameras with CD Burning 5 week course	Beginners Intro to Computers 3 week course
TUESDAY	Introduction to Microsoft Word 5 week course	Introduction to Windows XP Part 2 5 week course	E-mail & Web Browsing 5 week course
WEDNESDAY	Beginners Intro to Computers 3 week course	Greeting Cards 3 week or 5 week course	Microsoft Draw 5 week course
THURSDAY		Power Point Slide Show 5 week course	Introduction to Windows XP Part 1 5 week course
FRIDAY	Microsoft Excel Spreadsheet 8 week course	Beginners Intro to Computers Weeks 1, 2 and 3 Photo Image & Editing Weeks 4 and 5	Advanced Graphics Workshops 5 week course

Term 1, 2 nd 5-week period (Period starts Monday 17 March and finishes Friday 18 April)			
	9:30 AM - 12 NOON (2½ hour sessions)	12 NOON – 2:00 PM (2 hour sessions)	2:00 PM – 4:30 PM (2½ hour sessions)
MONDAY	Beginners Intro to Computers 3 week course	Photo Image & Editing 2 week course	Introduction to Windows XP Part 1 5 week course
TUESDAY	Introduction to Windows XP Part 1 5 week course	Greeting cards 3 week or 5 week course	Introduction to Microsoft Word 5 week course
WEDNESDAY	Introduction to Microsoft Word 5 week course	Introduction to Windows XP Part 1 5 week course	Digital Cameras with CD Burning 5 week course
THURSDAY		Beginners Intro to Computers 3 week course	Introduction to Windows XP Part 1 5 week course
FRIDAY	Microsoft Excel 8 week course (Continued)	Power Point Slide Show 5 week course	Advanced Graphics Workshops 5 week course



Tutors' By-Line

An end of year note to all tutors who have been so wonderfully supportive this year helping us to maintain the good reputation of SeniorNet Kapiti.

Clients who have filled in the Evaluation forms at the completion of a course have - 99% of the time - expressed sincere appreciation for the patience and friendliness shown to them, and the knowledge and

confidence gathered throughout the sessions. You have done a great job!!!

You may now have some "time out" to re-charge your batteries! I will be in touch in mid January to check up on your availability, course preferences, days available, etc.

Season's greetings and best wishes,
Lois Brinck

Position of Auditor

For the last three years, our current Auditor has generously provided his services free of charge. Earlier this year he advised that he can no longer sustain this arrangement, but has offered to continue on the basis that we compensate him at half the going commercial rate. We will need to make a decision before the end of our financial year i.e. 31 March 2008.

Before doing so, it occurs to us that among our membership there may be a retired Chartered Accountant who would be willing and able to take up this role on a voluntary basis. Or you may know of such a person as friend or neighbour. If so, would you please contact our Treasurer, Peter Ness at 298-7378 or E-mail mness@paradise.net.nz for further information.

SeniorNet Federation News

As you may know SeniorNet Kapiti is a member of The Federation of New Zealand SeniorNet Societies Inc. It offers our branch and members a variety of benefits including united representation, shared resources, and special offers/discounts to members. To learn more about the Federation - and the services and benefits it offers go to their website www.seniornet.co.nz and have a good look around. There is much of interest and benefit on offer.

An Offer From One Of Our Supporters, PC Challenge

Ian Mead of PC Challenge in Raumati Village advises that he now has links with a recycling company in Auckland, and wants any old ink cartridges and toner cartridges for them to process.

Ian will provide a collection box for old cartridges at our Learning Centre so don't throw them away any more, either bring them into the Centre, or drop them off at his Margaret Road shop. Do your bit to help keep NZ green!

Celebrating 10 years of SeniorNet Kapiti

Forty-eight past and present members celebrated the 10th anniversary of the founding of SeniorNet Kapiti at a luncheon held at Cookies Restaurant in Paraparaumu Beach on Thursday 22 November.

After a delightful meal Chairman John Penny invited a number of stalwarts to share their reminiscences and experiences before presenting Honorary Memberships to Margaret Mason, Bill Gilmore and Cliff Revel. The guest speaker was Alan Royal, a past member of SeniorNet Kapiti and our Webmaster. Alan entertained the group with hilarious tales from his experiences as a practicing veterinarian in the King Country many years ago.

Margaret Mason, who was the first secretary, gave an excellent potted history of the organization by highlighting many of the milestones and achievements over the 10 years. She reminded the group that Grant Sidaway brought the SeniorNet franchise to New Zealand from the University of San Francisco; and in February 1997 a meeting of over 200 Kapiti residents endorsed and supported the establishment of the SeniorNet Computer Learning Centre.

The early enthusiasm of Keith Rumens and Jack Hazlett led to the establishment of SeniorNet Kapiti within two months of that meeting and a steering committee composed of Frank McMullan (Chairman), Jack

Hazlett, Keith Rumens and Ralph Biss got things underway. In the first year, 6 new Pentium 133 computers operating with Windows 95 and Works 3 upgrades were provided. During the four eight-week periods there were 41 classes involving 205 learning members under the guidance of 32 tutors.

In July 1997 the Steering Committee was dissolved, a Constitution was approved and the first Executive Committee was elected with Frank McMullan as Chairman and Margaret Mason as Secretary together with a further nine committee members, some of whom are continuing to support the organization. Janet Blake took up the onerous job of developing Courses and Manuals for SeniorNet Kapiti.

After the formalities, members spent some time talking over old times and discussing how SeniorNet Kapiti had removed their fears and enriched their understanding, of computers. It was agreed that the fellowship developed from belonging to SeniorNet Kapiti should continue on a regular basis, and planning is underway to have a mid-winter luncheon next year on Thursday 24th July 2008.

Brian Milne

PS: See the photos of the luncheon on the following page; they were taken by Lois Goodsell

Tenth Anniversary



Celebration Luncheon



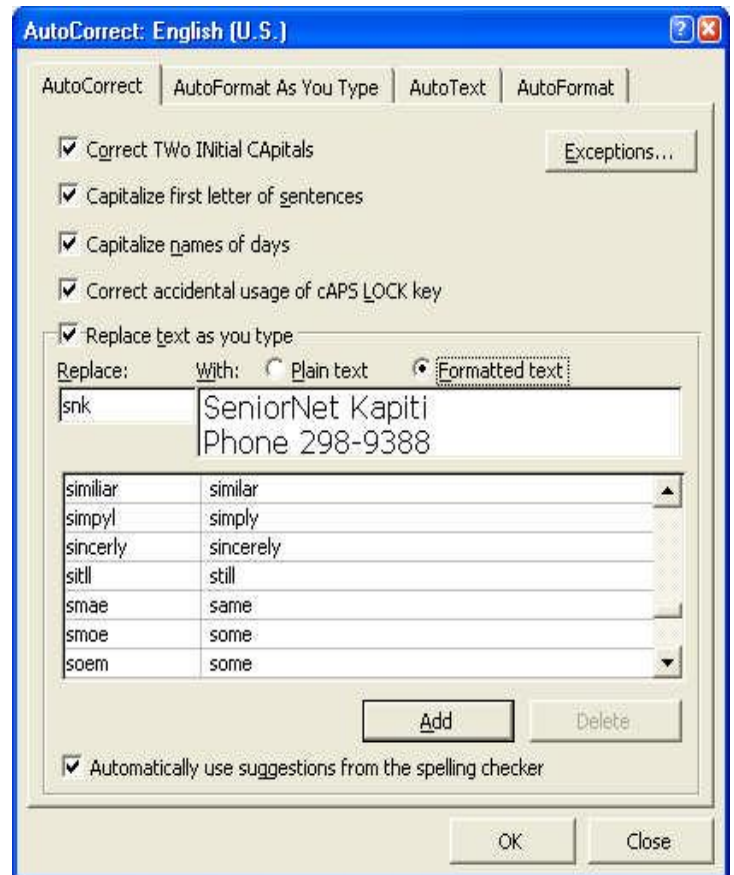


Help Desk

Let Microsoft Word type names and other words and phrases for you.

Are you still manually typing your name, your address, or your organization's name? If so, you can be spending a lot of time doing repetitive typing. The AutoCorrect feature in Word expands any unique abbreviation into a complete word, name, or even a phrase to save you from having to type it manually. You can use this handy feature in a few easy steps.

1. Type your name (or your address or your organization's name) and then highlight (select) it. [In this example I typed and selected SeniorNet Kapiti followed by our phone and E-mail addresses.](#)
2. On the Tools menu, click AutoCorrect or AutoCorrect Options and then click the AutoCorrect tab. You will see the text you typed and selected in the 'With' box. [\(Note: only the first couple of lines appear in this box but all of the text will be inserted\).](#)
3. Tick the 'Replace text as you type' box and then type a unique short abbreviation for the name in the 'Replace' box. [In this example I chose "snk".](#)
4. Click Add, and then click OK.



From now on simply type the abbreviation into any document you are working in, and then press the SPACEBAR. Microsoft Word will expand the abbreviation into the full text.

[Here's what my example produces each time I type snk:](#)

[SeniorNet Kapiti](#)

[Phone 298-9388](#)

[E-mail: \[seniomet.Kapiti@paradise.net.nz\]\(mailto:seniomet.Kapiti@paradise.net.nz\)](#)

Now just think of all the names and other words and phrases that you'll never have to type again, because Word can type them for you!

[A note of thanks to SeniorNet Eden-Roskill for this helpful tip.](#)

Editor's PS: You can also use this procedure to automatically correct typing or spelling mistakes you make repeatedly. Simply enter your frequent mistake in the Replace box and the correction in the With box - now every time you type the mistake it will be corrected automatically!

SeniorNet Kapiti Course Syllabus

Beginners Introduction to Computers

In this course you will learn a little about the history of SeniorNet and discover the importance of Microsoft. Learn about the key parts of a computer – the mouse and keyboard. Learn how to use the Help & Support utility, as well as some fun things to do. Includes a WinTutor tutorial disk for you to practise with at home.

Cost: free to SeniorNet Members plus a Manual and Disk.
Three sessions of 2 hours each

Introduction to Windows XP Part 1

This course is required before attempting any other SeniorNet courses. This course takes you through all the basic features of the Windows XP Operating System. Learn about the desktop features, how to access the menus, how to find Help and Support and use the built-in Windows programs.

Cost: \$40.00 includes Manual and Disk.
Five sessions of 2½ hours each

Introduction to Windows XP Part 2

This course is the continuation of the Windows XP Part 1 course and teaches you about Windows Explorer, the Windows file manager. It teaches you how to create folders and save your documents in the computer for easy retrieval at a later date. You will learn how to move and rename your documents. You will be introduced to Internet Explorer, Microsoft's web browser, and we will show you how to keep your computer software up to date and free of viruses.

Cost: \$40.00 includes Manual and Disk.
Five sessions of 2 ½ hours each

E-mail (using Microsoft Outlook Express)

We recommend that you complete the Introduction to Windows XP Part 1 and Microsoft Word before taking this course. There is so much more to learn than just sending and receiving e-mails. Learn how to use this program efficiently to keep in touch with family and friends. Use it to send greetings, pictures, graphics and heaps more.

Cost \$30.00 includes Manual and Disk
Three sessions of 2 ½ hours each

Web Browsing

Learn how to use Internet Explorer, Microsoft's web browser, and 'Surf the Web'. Learn how to access the incredible storehouse of information and entertainment available on the Internet. You can find the latest news, gardening, cooking, philately, sports and much, much, more. Great for genealogy searches.

Cost \$20.00 includes Manual and Disk.
Two sessions of 2 ½ hours each

E-mail & Web Browsing Combined

Cost \$45.00 includes Manual and Disk
Five sessions of 2 ½ hours each

Introduction to Microsoft Word

We recommend that you complete Introduction to Windows XP Part 1 before taking this course, or trying some of the more complex courses. This is a program used worldwide. You

will learn how to produce letters, brochures, add captions, headers and footers, graphics, tables and charts. It shows you what is available in your computer. Great for club secretaries and those other voluntary jobs that we do.

Cost \$45.00 includes Manuals and Disk
Five sessions of 2 ½ hours each

Power Point Slide Show

In this course you will learn how to create a visual presentation using the great variety of graphics and text available on your computer. You can apply the techniques to personal family or business situations. You can put your Photos into a slide show with captions. This is a really interesting course.

Cost \$40.00 includes Manual and Disk.
Four sessions of 2 ½ hours each

Digital Camera and CD Burning

You will need to have completed Introduction to Windows XP Part 1 before attempting this course. This course deals with aspects that can be set by most features common in digital cameras. Your camera may be different from the one the manual is based on but the accompanying CD will help you understand. You will get an introduction to how photographs you have taken can be edited (retouched), cropped, resized, given special effects, formatted etc.

This course also teaches you how to write (burn) information onto CD's using either write-once or re-writable disks. This is a great way to store your photographs or files and to back up things like addresses etc.

Cost \$45 .00 includes Manuals and Disk
Five sessions of 2 ½ hours each
Cost for CD Burning only \$20.00; 2 sessions
Cost for Digital Cameras only \$35.00; 3 sessions

Photo Image & Editing

You will need to have completed Introduction to Windows XP Part 1 before attempting this course. This course allows you to obtain images from scanners, files, CD's or digital cameras. We then teach you how to remove blemishes or unwanted spots, even cut things out and put things in, change colours and lots more. We use the program Serif's Photo plus 5.5, which is available free. This is a really fun course to do. If you find you are really interested in this type of thing you can go on to Creative Graphics.

Cost \$20.00 includes Manual and Disk
Two sessions of 2 hours each

Creative Graphics

You will need to have completed Introduction to Windows XP Parts 1 and 2 before attempting this course. You also need to have the software 'Paint Shop Pro' to be able to complete projects at home. This course has everything you need to know about how to enhance and restore photographs, create graphics and high quality images. Whatever you are interested in; digital cameras, photography, etc. this course will stretch your imagination.

Cost \$60.00 includes Manual and Disk
Eight sessions of 2 hours each

Advanced Graphics Workshop

You must have completed the Creative Graphics course to be eligible to do this course. This course is a continuation of Creative Graphics for those students who are really interested in photography and/or image enhancement.

Cost \$20.00; there is no manual for this course
Four sessions of 2 ½ hours each

Microsoft Excel Spreadsheet

You will need to have completed Introduction to Windows XP Parts 1 and 2 and preferably Microsoft Word as well, before attempting this course. Spreadsheet can be used for Income and Expenditure and to help you with budgeting, forecasting future money coming in and reconciling with bank statements. Forecast expenditure using the Task Wizard together with charts and downloading your bank statements. These files can be transferred between different programs, such as Word and Database.

Cost \$60.00 includes Manuals and Disk
Eight sessions of 2 hours each

Database

You will need to have completed Introduction to Windows XP Part 1 and preferably Microsoft Word as well, before attempting this course. This course allows you to use formulas for calculations such as budgeting, recording details of lists of names and details and then using the formula to work things out. Designing forms and inserting pictures or captions. Also formulating reports from your calculations - plus lots more.

Cost \$60.00 includes Manual and Disk
Eight sessions of 2 hours each

Making Gift Tags

You will need to have completed Introduction to Windows XP Part 1 and 2 before attempting this course. This is a fun course using drawing tools and extracting pictures from other sources, moving pictures, creating text boxes and using a technique called 'grouping'. Putting them all together within frames and making Gift Tags or Book Marks. This course gives you an insight into what you can achieve with your computer.

Cost \$10.00 Includes Manual and Disk
Two sessions of 2 hours each

Greeting Cards (using Microsoft Word)

You don't need a fancy or expensive program for this course – it's all done within Microsoft Word. Once you have been taught the basics it is very simple. The course teaches you how to make any type of greeting card, i.e. Birthday, Valentines Day, Miss You, or anything at all that you would like to send a card to someone about.

Cost: \$30.00 includes Manual and CD
Three sessions of 2 ½ hours each

Microsoft Paint

Microsoft Paint is a free program that comes with the Windows XP Operating System. This course will show you how to combine artwork with text. Create a letterhead, a business or greeting card. Learn how to capture screen images and add them to your text - plus a lot more. This is a fun course that will introduce you to graphic art using your computer.

Cost \$40.00 including Manual and Disk

Four sessions of 2 ½ hours each

Microsoft Draw (feature included in Microsoft Word)

This is a fun tutorial that teaches you how to use the Draw feature on the Drawing toolbar in Microsoft Word to produce your own drawings (3-D text effects, diagrams, and so on). This is an excellent tutorial - well written with great diagrams, and very informative. You will find things in this course that you hadn't realized were available in Word, and have previously either done without or used a separate program to achieve.

Cost: \$45.00 includes the Learn Microsoft Draw tutorial book by Neal Utting, an 84 page coloured publication.

Five sessions of 2 ½ hours each

Personalize Christmas

When you have finished the Greeting Cards course you can go on to the Personalize Christmas course. This course gives you ideas to make as Christmas gifts. These include: festive placemats (that you can get laminated at Warehouse Stationery), matching napkin rings, a 'menu for the feast', wine glass tags, personalized coasters for the table or gifts, book marks, envelopes for money or gift vouchers, small gift bags or boxes, ornaments for the tree, tags for the gifts, Christmas Cracker box patterns, etc.

Cost: \$30.00 includes Manual and CD

Three sessions of 2 hours each

SeniorNet Kapiti Membership Benefits

1. PC Challenge in Raumati Beach will give a discount on software or hardware purchases to members showing their membership cards. This offer excludes labour charges.
2. TelstraClear is offering the following to SeniorNet members:
 - One month free line rental when joining TelstraClear.
 - First month of broadband service free.
 - No charge for the broadband modem.
 - Will pay the SeniorNet Federation a monthly commission based on 3% of registered SeniorNet member's total monthly spend (GST inclusive) with TelstraClear.

Contact TelstraClear by email at acquisitionretention@team.telstraclear.co.nz or phone toll free 0508 011 737.

Please ensure you identify yourself as a SeniorNet Member.

Welcome to New Members

Noelene Rust
Ngairé Cheevers
Richard Cheevers
Gwen Hamlin
Tony Silke
Grace Leach
Michael Lewis
Maatje Quivooy

Sheila Hardwick
Norma Wing
Pauline Cornelius
David Sparkes
Mavis Moon
Eric Royle
Lil Royle
Sue Apperley

Jane Buchanan
Miranda Rithero
Paul Davenport
Marie-Louise Small
John Small
Nadia Spiers
Bob Johnson

The Fine Print

Newsletter

The primary method of distributing this Newsletter is by E-mail. Members with an E-mail address registered with us will receive this as an Attachment in 'PDF' format. The free Adobe Reader program will open the Attachment for reading and/or printing. Members who are not on our E-mail list will continue to receive their copy by 'snail mail', but are encouraged to use E-Mail and provide their address to us. Simply send an E-mail to seniornet.kapiti@paradise.net.nz with 'New Address' in the Subject line.

All contents of this newsletter are offered in good faith as being correct when published. No liability is accepted for any errors it may contain.

We acknowledge that some material in this newsletter is sourced from other SeniorNets.

Waiver

From time to time some of our members give help and advice to other members on matters relating to computers and associated equipment. This help or advice is given in good faith, is taken solely at the recipients risk, and imposes no responsibility or liability of any kind, either on those providing such help or advice, or on SeniorNet Kapiti.

New Address or Phone?

If you have changed your E-mail/postal address or phone number (or are about to) please let us know so that we can update our records.

Need Help?

Please don't hesitate to contact us if you have a problem with your computer or the course that you are taking. We're only too happy to help if we can.

Thank you to our Sponsors...



- NZ Lottery Grants Board
Te Puna Tahua
- Print Room
- Mr. Rex Temperton of
Temperton Associates

... and our Supporters

- Ian Mead of
PC Challenge
Margaret Road, Raumati Beach
- Kapiti Senior Citizens Club
45 Ocean Road, Paraparaumu, 902-4483
- TelstraClear

Kapiti Coast Grey Power Association Inc.

PO Box 479
Paraparaumu 5254
Phone (04) 902 5680
email:kapitigreypower@paradise.net.nz



**The Active Organisation protecting the rights
of senior citizens and others over 50 years.**

Pop into our offices at the Community Services Centre,
Coastlands Shoppingtown, and find out what we have to
offer.

Find out about our Shoppers Discount guide and the Odd
Job scheme - obtain literature - and while you are there
have a cuppa and chat with our friendly staff.

Office hours are **Monday to Friday 10.00am to 4.00pm.**

Class Application for 2008 Term 1

Please complete the following form and send with your fees to:

The Secretary
SeniorNet Kapiti Inc.
P.O. Box 522
Paraparaumu

Name _____

Address _____

Telephone No _____ E-mail address _____

X	Course Name	Cost	Day - Time
	Beginners Introduction to Computers (3 weekly sessions of 2 hours each)	Free	
	Introduction to Windows XP Part 1 (5 weekly sessions of 2½ hours each)	\$40.00	
	Introduction to Windows XP Part 2 (5 weekly sessions of 2½ hours each)	\$40.00	
	Introduction to Microsoft Word (5 weekly sessions of 2½ hours each)	\$45.00	
	Email (3 weekly sessions of 2½ hours each)	\$30.00	
	Web Browsing (2 weekly sessions of 2½ hours each)	\$20.00	
	E-mail & Web Browsing (combined) (5 weekly sessions of 2½ hours each)	\$45.00	
	Digital Cameras & CD Burning (5 weekly sessions of 2 hours each)	\$45.00	
	Photo Image & Editing (2 weekly sessions of 2 hours each)	\$20.00	
	Power Point Slide Show (4 weekly sessions of 2 hours each)	\$40.00	
	Greeting Cards (Using MS Word) (3 weekly sessions of 2½ hours each)	\$30.00	
	Personalize Christmas (3 weekly sessions of 2 hours each)	\$60.00	
	Microsoft Draw (using MS Word) (5 weekly sessions of 2½ hours each)	\$45.00	
	Microsoft Excel Spreadsheet (8 weekly sessions of 2 hours each)	\$60.00	
	Creative Graphics (8 weekly sessions of 2 hours each)	\$60.00	
	Advanced Graphics Workshop (4 weekly sessions of 2½ hours each)	\$20.00	

Note:

To print this form while viewing it with Adobe Reader click the Printer icon on the Tool bar (3rd icon from left end) to open the Printer dialog box. Click the radio dial button titled Current Page and then click OK.

If undelivered please return to:
SeniorNet Kapiti, 39 Hinemoa St., Paraparaumu